

In an effort to insure an efficient and timely schedule both for you and the office staff, we would like to make you fully aware of our policy regarding appointment cancellations. If it should become necessary to change your appointment time with us:

1. We would appreciate at least a 48 hour notice for your hygiene appointments. If your appointment is missed or change without at least a 48 hour notice, a fee may be assessed to your account.
2. We would appreciate at least a 72 hour notice for appointments with Dr Gibson. This is for any appointment over an hour that is to be held with Dr. Gibson. If your appointment is missed or changed without at least a 72 hour notice, a fee may be assessed to your account.
3. We would appreciate at least a 6 day notice for any appointments held with Dr. Jensen due to the fact that his time in our office is limited. If your appointment is missed or changed without at least a 6 day notice, a fee may be assessed to your account.

Please help us to help you by honoring the time that we allot for your treatment or, when absolutely necessary, please give us adequate notice so that we may offer your appointment time to others needing treatment.

Thank you,

Adam U Gibson, D.M.D ., LLC

Signature _____ Date _____